NON-CONFIDENTIAL



Marmion House, Lichfield Street, Tamworth, Staffordshire B79 7BZ.

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LICENSING SUB-COMMITTEE

3 September 2020

Dear Councillor

A meeting of the Licensing Sub-Committee will be held in **Online Meeting on Wednesday**, **9th September**, **2020 at 10.00 am**. Members of the Committee are requested to attend.

Yours faithfully

Chief Executive

AGENDA

NON CONFIDENTIAL

- 1 Appointment of Chair
- 2 Apologies
- 3 Declarations of Interest
- To consider an application to grant a premises licence in respect of The Lighthouse Bar, 59-60 Church Street, Tamworth, Staffordshire, B79 7DG under section 17 of the Licensing Act 2003 (Pages 3 56)

Report of the Assistant Director Growth & Regeneration

Access arrangements

If you have any particular access requirements when attending the meeting, please contact Democratic Services on 01827 709267 or e-mail <u>democratic-services@tamworth.gov.uk</u>. We can then endeavour to ensure that any particular requirements you may have are catered for.

Filming of Meetings

The public part of this meeting may be filmed and broadcast. Please refer to the Council's Protocol on Filming, Videoing, Photography and Audio Recording at Council meetings which can be found here for further information.

The Protocol requires that no members of the public are to be deliberately filmed. Where possible, an area in the meeting room will be set aside for videoing, this is normally from the front of the public gallery. This aims to allow filming to be carried out whilst minimising the risk of the public being accidentally filmed.

If a member of the public is particularly concerned about accidental filming, please consider the location of any cameras when selecting a seat.

FAQs

For further information about the Council's Committee arrangements please see the FAQ page here

To Councillors: T Clements, K Norchi, S Peaple and B Price.

Agenda Item 4

LICENSING SUB COMMITTEE

DATE OF COMMITTEE 09 September 2020

REPORT OF THE ASSISTANT DIRECTOR GROWTH & REGENERATION

To consider an application to grant a premises licence in respect of The Lighthouse Bar, 59-60 Church Street, Tamworth, Staffordshire, B79 7DG under section 17 of the Licensing Act 2003

EXEMPT INFORMATION

NOT APPLICABLE

PURPOSE

To consider an application to grant a premises licence in respect of The Lighthouse Bar, 59-60 Church Street, Tamworth, Staffordshire, B79 7DG under Section 17 of the Licensing Act 2003

RECOMMENDATIONS

The Committee are recommended to take the following steps as it considers appropriate for the promotion of the licensing objectives:

- a) Grant the application as asked
- b) Modify the conditions of the licence. Conditions of the licence are modified if any of them is altered or omitted or any new condition is added. Conditions can only be placed on the licence if they are appropriate to promote the licensing objectives
- c) Reject the whole or part of the application

EXECUTIVE SUMMARY

On 15 July 2020 an application for a Premises Licence under Section 17 of the Licensing Act 2003 in respect of The Lighthouse Bar, 59-60 Church Street, Tamworth, Staffordshire, B79 7DG. During the 28 day consultation period, Tamworth Borough Council received two representations from interested parties which have not been withdrawn. As a consequence this application has not been granted under officers' delegated powers and the matter must be considered by a Licensing Sub Committee at a hearing.

RESOURCE IMPLICATIONS

If the decision of the Licensing Sub-Committee is appealed there will be a financial resource implication.

LEGAL/RISK IMPLICATIONS

The following parties are entitled to appeal against the decision of the Licensing Sub Committee. In respect of the application to grant a premises licence, Anchor Bay Taverns Ltd, The Woodpecker, Oak Walk, Birmingham, B31 4HA being the applicant for the premises licence, may appeal against a decision to reject the application and the member of the public may appeal against the decision to grant the application.

SUSTAINABILITY IMPLICATIONS

The effective regulations of licensing activities contribute to the strategic priority of being healthier and safer in Tamworth.

CONCLUSIONS

The Committee is obliged to determine this application with a view to promoting the licensing objectives which are:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance;
- The protection of children from harm.

In making its decision, the Sub Committee must consider the Licensing Authority's own licensing policy and have regard to the national guidance. In particular, the Committee should have due regard to the first paragraph in Section 3 of the Statement of Licensing Policy and paragraph 1.17 of the Home Office guidance which state that each application must be considered on its own merits.

Background

An application for a Premises Licence under Section 17 of the Licensing Act 2003 made by Anchor Bay Taverns Ltd in respect of The Lighthouse Bar, 59-60 Church Street, Tamworth, Staffordshire, B79 7DG was received by the Licensing Team of Tamworth Borough Council on 15 July 2020. The location of The Lighthouse Bar is shown on the location plan given in **Appendix 1**.

The application seeks to provide the licensable activities of Films, Boxing or wrestling, live music, Recorded music, Performances of dance, late night refreshment and the Supply of alcohol for consumption on and off the premises. The application also states the opening times when the premises are open to the public. A copy of the application is at **Appendix 2**.

The applicant has also proposed conditions detailed in their application form they intend to take in order to promote the four licensing objectives if the application is granted. A copy of the application is at **Appendix 2**.

Responsible Authorities

Staffordshire Police entered into discussions with the applicant "Anchor Bay Taverns Ltd" believing that granting of the premises licence with the hours and conditions submitted in the application form would not promote the licensing objectives.

On the 11 August 2020 Staffordshire Police and the applicant agreed amendments to the operating schedule which Staffordshire Police believe will promote the licensing objectives. The amended operating schedule included a reduction to the terminal hours for the licensable activities, opening times when the premises are open to the public and amended conditions. A copy of revised operating schedule is at **Appendix 5**.

No other representations have been received from Responsible Authorities.

Interested parties

On the 10 August 2020 Tamworth Borough Council received five representations letters from interested parties in response to the application on the basis that granting a premises licence would undermine the four Licensing objectives.

On the 11 August 2020, following mediation by Tamworth Borough Council, three of the representations from the interested parties are withdrawn, leaving only two representation to be considered. A copy of the two representations is at **Appendix 3**.

Also a copy of the three withdrawn representations is at **Appendix 4.**

In making its decision with a view to promoting the licensing objectives in the overall interests of the local community, the Committee is required to give appropriate weight to:

- The steps that are appropriate to promote the prevention of crime and disorder licensing objective;
- The objection notice and any supporting information presented by all parties;
- The national guidance; and
- The Council's own licensing policy.

National Guidance

A link to the National Guidance (April 2018) relevant to this case is at **Appendix 6** of this report. Chapter 8 of the guidance covers applications for premises licences and Chapter 9 covers determining applications.

A link to Tamworth Borough Council's Statement of Licensing Policy 2020-2023 is at **Appendix 7** of this report. Section 3 of the policy covers applications, hearings and determinations.

Steps the Licensing Sub-Committee May Take

The Licensing Sub Committee must take one of the following steps it considers appropriate for the promotion of the licensing objective:

- a) Grant the application as asked
- **b)** Modify the conditions of the licence, by altering or omitting or adding to them
- d) Reject the whole or part of the application

National Guidance

A copy of the Home Office Amended Guidance Issued under Section 182 of the Licensing Act 2003 (April 2018) can be found in **Appendix 6**.

Local Policy Considerations

A copy of Tamworth Borough Council's Statement of Licensing Policy 2020-2023 which was in operation at the date when the application for review was made can be found in **Appendix 7**.

The Licensing Sub-Committee must deviate from this national guidance and Tamworth Borough Council's own licensing policy if the facts of the case demand it in the interests of the promotion of the licensing objectives. If the Sub Committee does depart from the guidance and Tamworth Borough Council's policy it must be able to provide full reasons.

Right of Appeal

There is a right of appeal against the decision made by this Licensing Sub Committee. Licensing authorities are therefore expected to record in full the reasons for any decision that they make.

The applicant, Anchor Bay Taverns Ltd may appeal against a decision to reject the application under consideration and the interested party may appeal against the decision to grant the application.

Any such appeal must be made to the Magistrates' court within 21 days beginning with the day on which the appellant was notified by the licensing authority of the decision appealed against.

REPORT AUTHOR

If Members would like further information or clarification prior to the meeting please contact Paul Holmes Public Health Officer Telephone: 01827 709347 Email: <u>paul-holmes@tamworth.gov.uk</u> or Colin John Environmental Health Officer Telephone 01827 709429 Email: <u>colin-john@tamworth.gov.uk</u>

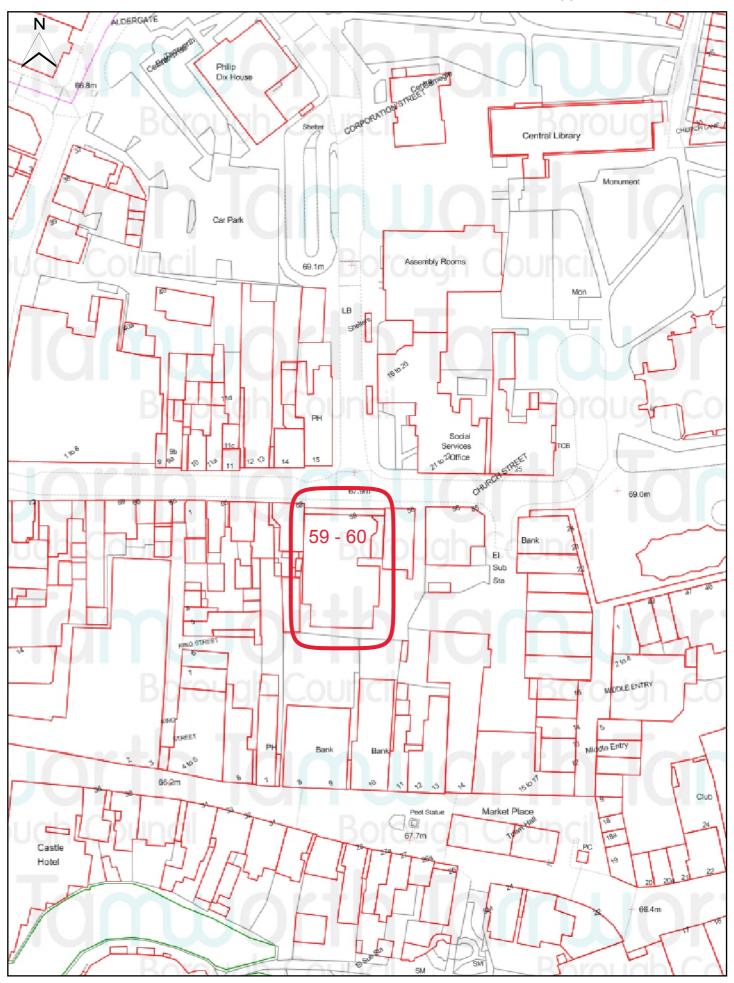
LIST OF BACKGROUND PAPERS

- Home Office Guidance April 2018 Amended Guidance Issued Under Section 182 of the Licensing Act 2003 (see Appendix 6)
- Tamworth Borough Council Licensing Policy, 2020-2023 (see **Appendix 7**)

APPENDICES

Appendix 1	Location Plan
Appendix 2	Application to grant a premises licence
Appendix 3	Two Representations letters – Interested Parties
Appendix 4	Three withdrawn Representations letters – Interested Parties
Appendix 5	Staffordshire Police – Revised operating Schedule
Appendix 6	Home Office Guidance April 2018 – Amended Guidance Issued Under Section 182 of the Licensing Act 2003
Appendix 7	Tamworth Borough Council Licensing Policy, 2020-2023







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Licensing, Public Protection
Tamworth Borough Council
Marmion House, Lichfield Street
Tamworth, Staffordshire
B79 7BZ
Telephone - 01827 709 445
Email - publicprotection@tamworth.gov.uk

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We ANCHOR BAY TAVERNS LTD

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description The Lighthouse Bar 59-60 Church Street					
Post town	Tamworth	Postcode	B79 7DG		

Telephone number at premises (if	
any)	
Non-domestic rateable value of	£115000
premises	2113000

Part 2 - Applicant details

Please approp		te whether you are applying for a premises e	licen	ce as Please tick as	
a)	an i	individual or individuals *		please complete section	(A)
b)	a p	erson other than an individual *			
	i	as a limited company/limited liability partnership	\boxtimes	please complete section	(B)
	ii	as a partnership (other than limited liability)		please complete section	(B)
	iii	as an unincorporated association or		please complete section	(B)
	iv	other (for example a statutory corporation)		please complete section	(B)
c)	a re	ecognised club		please complete section	(B)
d)	a cl	harity		please complete section	(B)
e)		proprietor of an educational ablishment		please complete section	(B)
f)	a health service body				
g)	the	erson who is registered under Part 2 of Care Standards Act 2000 (c14) in pect of an independent hospital in Wales		please complete section	(B)
ga)	of F 200	erson who is registered under Chapter 2 Part 1 of the Health and Social Care Act 08 (within the meaning of that Part) in an ependent hospital in England		please complete section	(B)
h)		chief officer of police of a police force in gland and Wales		please complete section	(B)
		re applying as a person described in (a) or x below):	(b) plo	ease confirm (by ticking ye	? S
the p	remi	ying on or proposing to carry on a business ses for licensable activities; or	whic	h involves the use of	\boxtimes
l am		ing the application pursuant to a study of the action or		[
	a f	unction discharged by virtue of Her Majesty	y's pre	erogative [

(A) INDIVIDUAL APPLIC	CANTS (fill in a	as app	licable)			
Mr 🗌 Mrs 🗌	Miss	٨	∕ls □		er Title example, v)	
Surname			First na	ames	5	
Date of birth or over		Iam	18 years	old	☐ Ple	ase tick yes
Nationality						
Current residential address if different from premises address						
Post town					Postcode	
Daytime contact telep number	hone					1
E-mail address (optional)						
Where applicable (if de work checking service), service (please see not	the 9-digit 'sh	are co	de' prov			
SECOND INDIVIDUAL A	APPLICANT (i	f appli	cable)			
Mr	Miss	N	∕ls □		ier Title example, v)	
Surname			First na	ame	5	
Date of birth or over		l am	18 years	old	☐ Ple	ase tick yes
Nationality						
Current postal address if different from premises address						
Post town					Postcode	
Daytime contact telep	hone					
E-mail address (optional)						

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Anchor Bay Taverns Ltd Address The Woodpecker Oak Walk Birmingham B31 4HA
Registered number (where applicable) 12363067
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 07846006513
E-mail address (optional) info@anchorbaytaverns.com

Part 3 Operating Schedule

When do you want the premises licence to start?	DD MM YYYY
when do you want the premises licence to start:	1 2 0 8 2 0 2 0
If you wish the licence to be valid only for a limited period,	DD MM YYYY
when do you want it to end?	

Please give a general description of the premises (please read go Bar & restaurant providing food throughout the day, late night refr of alcohol on and off the premises with facilities for dancing and li	eshment and supply
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. What licensable activities do you intend to carry on from the premise.	ses?
(please see sections 1 and 14 and Schedules 1 and 2 to the Licens	sing Act 2003)
Provision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a) plays (if ticking yes, fill in box A)	
b) films (if ticking yes, fill in box B)	\boxtimes
c) indoor sporting events (if ticking yes, fill in box C)	
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	\boxtimes
e) live music (if ticking yes, fill in box E)	\boxtimes
f) recorded music (if ticking yes, fill in box F)	\boxtimes
g) performances of dance (if ticking yes, fill in box G)	\boxtimes
h) anything of a similar description to that falling within (e), (f) o (if ticking yes, fill in box H)	r (g)
Provision of late night refreshment (if ticking yes, fill in box I)	\boxtimes
Supply of alcohol (if ticking yes, fill in box J)	\boxtimes

In all cases complete boxes K, L and M

Α

timing	ard days s (please	eread	Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
guidar	nce note	7)		Outdoors	
Day	Start	Finis h		Both	
Mon			Please give further details here (please read)	ad guidance r	ote
Tue					
Wed			State any seasonal variations for perform (please read guidance note 5)	ing plays	
Thur					
Fri			Non standard timings. Where you intend premises for the performance of plays at to those listed in the column on the left, p (please read guidance note 6)	different time	<u>es</u>
Sat					
Sun					

	ard days s (please		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	\boxtimes
	nce note		,	Outdoors	
Day	Start	Finis h		Both	
Mon	07:00	04:30	Please give further details here (please read)	ad guidance r	ote
Tue	07:00	04:30	Occasional films to include sporting events.		
Wed	07:00	04:30	State any seasonal variations for the exhi (please read guidance note 5)	bition of film	<u>s</u>
Thur	07:00	04:30			
Fri	07:00	04:30	Non standard timings. Where you intend premises for the exhibition of films at different those listed in the column on the left, plear read guidance note 6)	erent times t	
Sat	07:00	04:30	New Year's Eve - From the end of permitt New Year's Eve to the start of permitted Year's Day		
Sun	07:00	04:30	In the event of a screening of any internal event involving any of the countries from Kingdom and the Republic of Ireland whit the current permitted hours on the premit details of the transmission shall be notified days before the event. Provided the Policobjected to the additional hours within 75 notified, this licensable activity is permit before and finishing 1 hour after the end event.	n the United ich falls outs ises licence, ied to the Poce have not 2 hours of botted to start 1	ide lice 7 eing hou

Indoor sporting events Standard days and timings (please read guidance note 7)		and read	Please give further details (please read guidance note 4)
Day	Start	Finis h	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed		***************************************	
Thur	-		Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and		s	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please	Indoors	
timing	timings (please read guidance note 7)		read guidance note 3)	Outdoors	
Day	Start	Finis h		Both	
Mon	11:00	04:30	Please give further details here (please read) 4) Occasional boxing or wrestling may take place premises.		note
Tue	11:00	04:30	promises.		
Wed	11:00	04:30	State any seasonal variations for boxing centertainment (please read guidance note 5		
Thur	11:00	04:30			
Fri	11:00	04:30	Non standard timings. Where you intend premises for boxing or wrestling entertain different times to those listed in the column please list (please read guidance note 6)	ment at	L.
Sat	11:00	04:30	New Year's Eve - From the end of permitted h		,
Sun	12:00	04:30	Year's Day		

Ε

Live music Standard days and timings (please read			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
guidance note 7)			<u>Prodo tron</u> (prodos roda gardanos rioto e)	Outdoors	
Day	Start	Finis h		Both	
Mon	07:00	04:30	Please give further details here (please read)	ad guidance r	ote
			Occasional live music may take place in the	premises	
Tue	07:00	04:30			
Wed	07:00	04:30	State any seasonal variations for the perfemusic (please read guidance note 5)	ormance of I	ive
			,		
Thur	07:00	04:30			
Fri	07:00	04:30	Non standard timings. Where you intend premises for the performance of live mus		t
			times to those listed in the column on the (please read guidance note 6)	left, please	list
Sat	07:00	04:30	New Year's Eve - From the end of permitte	ad houre on	
			New Year's Eve - From the end of permitted h Year's Day		,
Sun	07:00	04:30			

F

Recorded music Standard days and timings (please read		and	Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
guidance note 7)			product road galdance field by	Outdoors	
Day	Start	Finis h		Both	
Mon	07:00	04:30	Please give further details here (please read guidance note 4) Recorded music may take place in the premises		note
Tue	07:00	04:30			
Wed	07:00	04:30	State any seasonal variations for the play music (please read guidance note 5)	ing of record	led
Thur	07:00	04:30			
Fri	07:00	04:30	Non standard timings. Where you intend premises for the playing of recorded mus times to those listed in the column on the (please read guidance note 6)	ic at differen	
Sat	07:00	04:30	New Year's Eve - From the end of permitted h		,
Sun	07:00	04:30	Year's Day		

Performances of dance Standard days and			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
timing	timings (please read guidance note 7)		product read galleaned rists of	Outdoors	
Day	Start	Finis h		Both	
Mon	07:00	04:30	Please give further details here (please read) Occasional performances of dance may take	•	note
Tue	07:00	04:30	premises.		
Wed	07:00	04:30	State any seasonal variations for the perfedence (please read guidance note 5)	ormance of	
Thur	07:00	04:30			
Fri	07:00	04:30	Non standard timings. Where you intend premises for the performance of dance at to those listed in the column on the left, p (please read guidance note 6)	different tim	ies
Sat	07:00	04:30	New Year's Eve - From the end of permitte	ed hours on	
			New Year's Eve to the start of permitted h Year's Day		'
Sun	07:00	04:30			

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of enter be providing	tainment you	will
Day	Start	Finis h	Will this entertainment take place indoors or outdoors or both – please	Indoors	
Mon			tick (please read guidance note 3)	Outdoors	
				Both	
Tue			Please give further details here (please read)	ad guidance n	ote
Wed	102				
Thur			State any seasonal variations for entertain similar description to that falling within (e) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend premises for the entertainment of a simila that falling within (e), (f) or (g) at different listed in the column on the left, please list guidance note 6)	r description	se
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)		read	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors	
Day	Start	Finis h		Both	\boxtimes
Mon	23:00	04:30	Please give further details here (please read)	ad guidance r	note
Tue	23:00	04:30			
Wed	23:00	04:30	State any seasonal variations for the provinght refreshment (please read guidance no		2
Thur	23:00	04:30			
Fri	23:00	04:30	Non standard timings. Where you intend premises for the provision of late night re different times, to those listed in the column please list (please read guidance note 6)	freshment at	
Sat	23:00	04:30	New Year's Eve - From the end of permit Year's Eve to 05:00 hours on New Year's In the event of a screening of any interna	Day.	
Sun	23:00	04:30	event involving any of the countries from Kingdom and the Republic of Ireland wh the current permitted hours on the prem details of the transmission shall be notif days before the event. Provided the Policobjected to the additional hours within 7 notified, this licensable activity is permit before and finishing 1 hour after the end event.	n the United ich falls outs ises licence, ied to the Poce have not 2 hours of betted to start 1	side dice 7 eing d hou

J

Supply of alcohol Standard days and timings (please read		and e read	Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
guidaı	nce note	7)		Off the premises	
Day	Start	Finis h		Both	\boxtimes
Mon	09:00	04:30	State any seasonal variations for the support (please read guidance note 5)	oly of alcoho	Ī
Tue	09:00	04:30			
Wed	09:00	04:30			
Thur	09:00	04:30	Non standard timings. Where you intend premises for the supply of alcohol at diffe those listed in the column on the left, plear read guidance note 6)	rent times to	-
Fri	09:00	04:30	New Year's Eve - From the end of permitted h New Year's Eve to the start of permitted h Year's Day		,
Sat	09:00	04:30	In the event of a screening of any internat event involving any of the countries from Kingdom and the Republic of Ireland whic the current permitted hours on the premis	the United h falls outsi	`
Sun	09:00	04:30	details of the transmission shall be notified 7 days before the event. Provided the Police objected to the additional hours within 72 notified, this licensable activity is permitted hour	ed to the Poli e have not hours of bei	
			before and finishing 1 hour after the end of event.	of the sportir	ng

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name
Date of birth
Postcode
Personal licence number (if known)
Issuina licensina authority (if known)
K
Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9). None
to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finis h	
Mon	07:00	05:00	
Tue	07:00	05:00	
Wed	07:00	05:00	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed
Thur	07:00	05:00	in the column on the left, please list (please read guidance note 6)
			New Year's Eve - From the end of permitted hours on New Year's Eve to the start of permitted hours on New
Fri	07:00	05:00	Year's Day
			In the event of a screening of any international sporting event involving any of the countries from the United
Sat	07:00	05:00	Kingdom and the Republic of Ireland which falls outside the current permitted hours on the premises licence,
			details of the transmission shall be notified to the Police 7
Sun	07:00	05:00	days before the event. Provided the Police have not objected to the additional hours within 72 hours of being
			notified, this licensable activity is permitted to start 1
			before and finishing 1 hour after the end of the sporting event.

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The premises licence holder shall ensure that all staff at the premises have been trained. This training shall include:

| employee responsibilities to prevent alcohol being served to persons under the legal age limit;
| employee responsibilities to prevent alcohol being served to anyone who appears to be drunk; and
| employee responsibilities to prevent alcohol being served to persons who are attempting to purchase alcohol for someone else under the legal age limit or who appears to be drunk.

Staff licensing training records shall be made available for inspection on the request of any responsible authority.

b) The prevention of crime and disorder

Door supervisors must be present on Friday and Saturday evenings, and on any occasion the premises trades beyond 02:00 hours, from 21.00 hours until the premises are closed. For all other times that the premises are open, the premises licence holder shall risk assess the need for door supervisors at the premises. The premises licence holder shall employ such door supervisors at such times and in such numbers as deemed necessary by the risk assessment and at any other times upon agreement with the police.

Door supervisors must wear high visibility jackets when working outside the premises.

A record shall be maintained at the premises containing:

the contact details of the door supervisor compar

☐ the full name, home address, contact number and SIA badge number of all door supervisors working at the premises; and

 $\hfill \Box$ A record of the date, start and end times of all door supervisors working at the premises.

Any such record shall be made available for immediate inspection on request by any responsible authority.

Where required by condition, there shall be a minimum of 2 and a maximum of 4 door supervisors present on duty at the premises.

All door supervisors must be provided with and use 'ear pieces' connected to any relevant radio communication system.

Door staff must monitor the behaviour of customers queuing to gain entry to the premises and must take all reasonable steps to ensure customers queue in an orderly fashion.

Unless otherwise agreed with the police, one member of the door team on duty shall be in possession of a recognised body worn camera. Footage from the camera shall be made available to a responsible authority within 8 hours of request. Footage recorded by the camera shall be stored at the premises for a period of 28 days such footage will be capable of being downloaded into a DVD viewable format.

CCTV shall be installed in the premises in compliance with the reasonable requirements of the police. Unless otherwise agreed with the police, the CCTV shall be fully operational. Images must be retained for a minimum of 30 days and must be made available to the police on request. Members of the management team must be trained in the use of the system.

The premises shall become an active and participating member of the Tamworth Pub Watch and operate the town centre radio at all times the premises are open to the public.

The premises shall participate in all reasonable pubwatch initiatives.

Toilet checks shall be carried out at a minimum frequency of once per hour after 23.00 hours. Records of such checks shall be maintained at the premises and made available to the responsible authorities on request.

Irresponsible drinks promotions are not permitted

All inclusive drinks promotions are not permitted

All incidents of crime and disorder which the management are made aware of must be recorded. Such records must be produced and made available for inspection at the request of a responsible authority.

All bottles and glasses shall be removed from public areas as soon as reasonable practicable after they are finished with or empty.

The premises licence holder shall ensure that there are sufficient staffing levels, including managers, to encourage responsible behaviour on the premises at all times.

c) Public safety

The premises will undertake and implement a risk assessment for the premises. The capacity of the premises will be in accordance with that risk assessment which will be kept available for inspection by any responsible authority.

d) The prevention of public nuisance

The Licensee or person in charge shall take every reasonable step to ensure the quiet and orderly dispersal of customers from the premises.

The Licensee or person in charge shall to the satisfaction of the Licensing Authority ensure that any noise emanating from the premises is such as not to cause unreasonable annoyance to the residents in the locality.

The exterior doors shall remain closed during all entertainment events involving amplified music, amplified voice and live music except to allow access to and egress from the premises and in the case of an emergency.

An electronic noise limiting device must be installed within the premises in order to control the maximum level of amplified music and voices. The maximum operating levels of the electronic noise limiting device, once installed shall be determined by agreement with the Local Authority. An adequate means of ventilation shall be provided to the function room/area which does not reduce the sound insulation provided by the structure. All outlets and exhausts shall be effectively silenced. The sound of amplified music played within the premises shall be inaudible within any residential properties at any time. A notice advising customers to leave quietly and respect the needs of residents must be displayed at the exit to the premises. e) The protection of children from harm The premises licence holder shall operate a "Challenge 21" Policy at all times. Suitable food and non-alcoholic beverages shall be made available at all times children are allowed on the premises. **Checklist:** Please tick to indicate agreement I have made or enclosed payment of the fee. \boxtimes I have enclosed the plan of the premises. X I have sent copies of this application and the plan to responsible authorities X and others where applicable.

I have enclosed the plan of the premises.
I have sent copies of this application and the plan to responsible authorities and others where applicable.
I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
I understand that I must now advertise my application.
I understand that if I do not comply with the above requirements my application will be rejected.
[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO

BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
Declaration	
	The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office onlight right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	15/07/2020
Capacity	Solicitor on behalf of the applicant

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	
	(where not previously given) and postal address for correspondence in this application (please read guidance note 14)
Post town	Postcode
Telephone r	
If you would pr	eter us to correspond with you by e-mail, your e-mail address (optional)

Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
- 2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500,

- and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

- 14. This is the address which we shall use to correspond with you about this application.
- 15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensing activity. They do this in one of two ways. 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the
 passport as the child of the holder, is a British citizen or a citizen of the UK
 and Colonies having the right of abode in the UK [please see note below about
 which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit)
 issued by the Home Office to the holder indicating that the person named is
 allowed to stay indefinitely in the UK, or has no time limit on their stay in the
 UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to

stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when
 produced in combination with an official document giving the person's
 permanent National Insurance number and their name issued by a
 Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not
 a national of a European Economic Area state or Switzerland but who is a
 family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by
 the Home Office to the holder with an endorsement indicating that the named
 person may stay in the UK, and is allowed to work and is not subject to a
 condition preventing the holder from doing work relating to the carrying on of
 a licensable activity when produced in combination with an official document
 giving the person's permanent National Insurance number and their name
 issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home
 Office under regulation 18(3) or 20(2) of the Immigration (European Economic
 Area) Regulations 2016, to a person who is not a national of a European
 Economic Area state or Switzerland but who is a family member of such a
 national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary
 their permission to be in the UK with the Home Office such as the Home
 Office acknowledgement letter or proof of postage evidence, or reasonable
 evidence that the person has an appeal or administrative review pending on
 an immigration decision, such as an appeal or administrative review reference
 number.
- Reasonable evidence that a person who is not a national of a European
 Economic Area state or Switzerland but who is a family member of such a
 national or who has derivative rights of residence in exercising treaty rights in
 the UK including:
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank.
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i). any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service applicants should include in this application their 9-digit code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Consent of individual to being specified as premises supervisor

[tuil name of prospective premises supervisor]	:======================================
of	
[home address of prospective premises supervisor]	
hereby confirm that I give my consent to be specified as the supervisor in relation to the application for	ne designated premises
PREWISES LICENCE [type of application]	
by	
ANCHOR BAY TAVSRAS L [name of applicant]	TD
relating to a premises licence [number of existing licence, if any]	
for	
THE LIGHTHOUSE 59-60 CHURCH ST [name and address of premises to which the application relates]	P22T, B79 7DF

and any premises licent by	ce to be granted or varied in respect of this application made	
ANCHOR.	BAY TAVERYS LTD	
concerning the supply of	f alcohol at	
	a a	
THE LIGHTHOUS	E 59-60 CHURCH STREET, B797DF ses to which application relates]	
	entitled to work in the United Kingdom and am applying for, currently hold a personal licence, details of which I set out	
Darsonal licence number		
en . We st	er, if any]	
Personal licence issuina		
Personal licence Issuino	authority	
[insert name and address and	telephone number of personal licence issuing authority, if any]	
Signed		
Name (please print)		
Date	13/7/20	

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Proper Title
Proper

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FAO: Licensing Department

C/O Tamworth Borough council

Marminon House

1 0 AUG 2020

Lichfield St

Tamworth

B79 7BZ

Subject: Planned application Anchor Bay Taverns, The Lighthouse Bar, 59-60 Church Street.

Dear Sir or Madam

I am writing to express objection to the licence application for 'The Light House Bar' under the proposed terms. Firstly I object to the proposed closing time of 5:00 am with an entertainment license to 4:30 am.

Tamworth is a small town and should not have a bar or nightclub with such late opening hours, especially one with such a large capacity. As it currently stands Tamworth town centre is under policed, and there are regular fights due to over-intoxicated people. As such, it would be dangerous to local businesses and residents to allow the license time to be set so late when similar bars have to abide by 2 am, which is late enough. The recent few months have shown that the pubs and bars of Tamworth are ill-equipped to handle large groups.

Secondly, I object on the grounds of noise [Section E of the application]. The residents of church street already have enough disruptive noise produced from the existing bars and takeaways. For this bar to be given a late-night entertainment licence with live music would only continue to add to the misery of local businesses and residents. Pre-recorded music is one thing; live music tends to be harder to regulate the noise level of and stay within acceptable limits.

Thirdly I object to the premises being used to Boxing and Live Wrestling events [Application Section D], Tamworth town centre already has a reputation for being rowdy and dangerous without violent sports being put on. There are other venues more suited to this out of the town centre and without the potential risks to local businesses and residents.

My Fourth objection is that as a venue without a designated smoking area, it means that the only smoking area will be on church street itself, further adding to the noise levels residents have to endure.

I feel that the application for a license should not be granted based on these grounds.

Sigi	Date)
Prin		
Address		

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1 0 AUG 2020

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I feel that the application for a 5am license should not be granted based on these grounds.
Signed Date
Print

OBJECTION 1 Appendix 4

FAO: Licensing Department C/O Tamworth Borough council Marminon House Lichfield St Tamworth B79 7BZ Subject: Planned application Anchor Bay Taverns, The Lighthouse Bar, 59-60 Church Street. Dear Sir or Madam I am writing to express objection to the licence application for 'The Light House Bar' under the proposed terms. Firstly I object to the proposed closing time of 5:00 am with an entertainment license to 4:30 am. Tamworth is a small town and should not have a bar or nightclub with such late opening hours, especially one with such a large capacity. As it currently stands Tamworth town centre is under policed, and there are regular fights due to over-intoxicated people. As such, It would be dangerous to local businesses and residents to allow the license time to be set so late when similar bars have to abide by 2 am, which is late enough. The recent few months have shown that the pubs and bars of Tamworth are ill-equipped to handle large groups. Secondly, I object on the grounds of noise [Section E of the application]. The residents of church street already have enough disruptive noise produced from the existing bars and takeaways. For this bar to be given a late-night entertainment licence with live music would only continue to add to the misery of local businesses and residents. Pre-recorded music is one thing; live music tends to be harder to regulate the noise level of and stay within acceptable limits. Thirdly I object to the premises being used to Boxing and Live Wrestling events [Application Section D], Tamworth town centre already has a reputation for being rowdy and dangerous without violent sports being put on. There are other venues more suited to this out of the town centre and without the potential risks to local businesses and residents. My Fourth objection is that as a venue without a designated smoking area, it means that the only smoking area will be on church street itself, further adding to the noise levels residents have to endure. I feel that the application for a 5am license should not be granted based on these grounds. Date 09-08-20 Signed. Print.

Addre

FAO: Licensing Department

C/O Tamworth Borough council

Marminon House

Lichfield St

Tamworth

B79 7BZ

Subject: Planned application Anchor Bay Taverns, The Lighthouse Bar, 59-60 Church Street.

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I feel that the application for a license should not be granted based on these grounds.

Signed Date 2.7./1./20



The terminal hour for Films (section B), Boxing or wrestling entertainments (section D), Live music (section E), Recorded music (section F), Performances of dance (section G), late night refreshment (section I) and Supply of alcohol (section J) reduced to 02:00 hours every day.

Also the terminal hour the premises are open to the public (section L) reduced to 02:30 hours every day.

To amend and incorporate conditions contained in section M (b) The prevention of crime and disorder:

- 1. The Premises must be an active member of PABCIS (Partners against Business Crime in Staffordshire). The Premises Licence Holder/Designated Premises Supervisor (DPS) or another nominee must attend all meetings relevant to the premises as organised by the initiative, must actively participate in the partnership scheme and fully adhere to all the rules and regulations of the scheme.
- 2. The PABCIS radio system relevant to the area must be used at all times when the premises are open and regularly monitored by the Designated Premises Supervisor (DPS) or a person nominated by them. The DPS must ensure that all Police instructions and directions are followed and all instances of crime and disorder are reported immediately.
- 3. No entertainment, performance, service, or exhibition involving nudity or sexual stimulation permitted, except when the premises are operating under the authority of a Sexual Entertainment Venue Licence.
- 4. CCTV must be installed and cover all public areas, including all public entry and exit points, any area covered by a Street Café Licence and any areas where smokers are allowed to congregate. The CCTV unit must be positioned in a secure part of the licensed premises and not within any private area of the location. Access to the system must be allowed immediately to the Police, Trading Standards or an authorised officer of the Licensing Authority in accordance with the Data Protection Act where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
- 5. All images must be kept for a consecutive 28 day period and to be produced to the Police, Trading Standards or an authorised officer of the Licensing Authority in relation to the investigation of crime and/or disorder issues and suspected licence breaches, upon request or within 24 hours of such request where it is necessary to do so for the prevention of crime and disorder, prosecution or apprehension of offenders or where disclosure is required by law.
- 6. The CCTV system must be maintained so as to be fully operational and recording continually 24 hours every day.
- 7. The CCTV system clock must be set correctly and maintained (taking account of GMT and BST).
- 8. There must be notices displayed throughout the premises stating that CCTV is in operation.

- 9. There must be a member of staff available at all times who is trained and capable of operating the CCTV system and also downloading any footage required by the Police, Trading Standards or an authorised officer of the Licensing Authority.
- 10. Daily checks must be made of the operation of the CCTV system to confirm that it is working correctly and such checks must be recorded in a register which is to be signed by the person conducting the check. This record must be kept fully updated at all times and remain on the premises for inspection by the Police, Trading Standards or an authorised officer of the Licensing Authority.
- 11. No open vessels must be removed from the inside of the premises, unless it is to a defined area which must have all of the appropriate consents from the Local Authority and must include a plan on which the area is defined and must also utilise a physical barrier which is approved by the Local Authority. Any conditions attached to the consent for the utilisation of the defined area must be adhered to.
- 12. A minimum of 2 Security Industry Authority (SIA) registered Door Supervisors must be present when the premises are open for trade on a Friday, and Saturday, seasonal variations and Bank Holiday weekends from 21:00 hours and must remain at the premises until such time the premises are closed and all members of the public have left the venue. Door Supervisors must be provided with and use 'ear pieces' connected to the relevant radio communication system.
- 13. One member of Door Staff on duty must utilise a Body Worn Camera. Footage from the camera must be made available to a Responsible Authority within 8 hours of request. Footage recorded by the camera must be stored at the premises for a consecutive 28 day period and such footage must be capable of being downloaded into a DVD viewable format.
- 14. The Premises Licence Holder/Designated Premises Supervisor must identify the requirement for Door Staff at all other times by way of a risk assessment. Where the risk assessment identifies the need for Door Staff to be deployed, Door Staff must be of sufficient number to be able to control entry to the premises and deal with any instances of disorderly behaviour within the premises simultaneously. Door Staff must remain at the premises until such time the premises are closed and all members of the public have left the venue.
- 15. Where Door Staff are employed there must be a register of every SIA person employed at the premises that contains the following details:
- · Name, date of birth, home address and contact number
- · Security Industry Authority licence number
- · Time and date each security staff starts and finishes duty
- · Each entry must be signed by the security staff

All persons utilised at the premises in the capacity of a Door Supervisor must wear yellow high visibility clothing at all times they are deployed.

16. The Door Staff register must be kept fully updated at all times and remain at the licensed premises and be available for inspection immediately by the Security Industry Authority, an authorised officer of the Licensing Authority, or Police.

17. An incident log must be kept at the premises and made available on request to a Responsible Authority. It must be completed within 24 hours of the incident.

<u>To amend and incorporate conditions contained in section M (e) The protection of children</u> from harm:

- 18. Challenge 25 must be operated at the premises whereby all persons who appear to be under 25 years of age and purchasing or attempting to purchase alcohol must be asked to provide identification to prove they are over 18 years of age.
- 19. The only acceptable forms of identification allowed are a valid passport, a valid photo ID driving licence or a valid proof of age scheme card with the PASS approved hologram.
- 20. Challenge 25 signage must be displayed in a clear and prominent public place at every point of sale at the location.
- 21. All staff must be fully trained in relation to the Challenge 25 scheme before being allowed to sell alcohol and a record must be kept of staff training.

 Training must be refreshed at least every 12 calendar months. Such training must be recorded and be maintained at the premises and made available for inspection upon request by a Responsible Authority.

 Records for each person must be retained for a minimum of 12 months.
- 22. A refusals register must be held at the point of sale/supply and contain details of the time and date of any sales that are refused in relation to persons that are under age. This register can be written or electronic. This register must be made available for inspection upon request by a Responsible Authority.

Staffordshire Police also request the removal from the non-standard timings in Films (section B), Late night refreshment (section I), Supply of alcohol (section J) and Hours premises are open to the public (section L):

'In the event of a screening of any international sporting event involving any of the countries from the United Kingdom and the Republic of Ireland which falls outside the current permitted hours on the Premises Licence, details of the transmission shall be notified to the Police 7 days before the event. Provided the Police have not objected to the additional hours within 72 hours of being notified, this licensable activity is permitted to start 1 hour before and finishing 1 hour after the end of the sporting event.'



The National Policy Guidance

Home Office (April 2018) Amended Guidance Issued under Section 182 of the Licensing Act 2003

This is a large document which can be downloaded from the following web address:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705588/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_.pdf



The Local Policy Guidance

Tamworth Borough Council's Statement of Licensing Policy 2020-2023

This is a large document which can be downloaded from the following web address:

https://www.tamworth.gov.uk/sites/default/files/licensing_docs/Statement-of-Licensing-Policy.pdf

